Hire Package 2025/26

THE SANDPIT THEATRE

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The SandPit Theatre



The SandPit Theatre is a 244 seat proscenium style theatre, featuring an air conditioned auditorium, foyer bar, disabled access and excellent technical facilities.

The venue has a fully trained and professional staff in all areas of theatre production and management including Front of House, Box Office and Technical Production.

The SandPit Theatre is regularly hired for shows, presentations, award ceremonies, dance school performances and summer camps. We ensure that all aspects of your event are taken care of in a highly professional manner.

Contact the Hire Team using the Email below
admin@sandpittheatre.co.uk | www.SandPitTheatre.co.uk
The SandPit Theatre, The Ridgeway, St Albans, AL4 9NX

Performances & Rehearsals



PERFORMANCES

The performance fee is for performances up to three hours in length, including a 20 minute interval. The fee includes 30 minutes after the end of the performance for companies and audiences to exit. Shows one hour or less receive a 20% discount.

	1 Performance	2 Performances
Mon/Tue/Wed/Thur/Fri	£500	£850
Sat/Sun	£650	£1000

REHEARSAL AND TECHNICAL SET UP

For the use of the Theatre prior to performance for get in / rehearsal *
Hourly rate £75 per hour, Plus Technicians **

*A venue technician is required for all bookings where equipment is needed.
**Technical staff will be charged at £20.40 per hour + VAT. Overtime rate for Sundays and after 9hrs applies. Holiday rate applies for all public holidays.

BOOKING DEPOSIT

10% Deposits must be made to secure booking.
All deposits are non-refundable.

Spaces



Main Auditorium and Stage [6m x 12m] is available for use for all rehearsals and performances. Eating is not permitted in the Auditorium without prior approval and seats should be kept clean and clear in preparation for performances.

Dressing Rooms 1, 2 & 3 are available Mon-Fri after 5pm and all day Sat-Sun.
These will be available for use for performances and dress rehearsals.
If these spaces are required on rehearsal days these can be hired at £20p/h per room.
[30 - 40 Capacity per room]

Dressing Rooms 4 & 5 are available by prior request only
[30 - 40 Capacity per room]

The Foyer/Bar is not included in any hire – it is required for the public use around performance times, and during rehearsals and setup it must be kept clear for use by theatre personnel and for other activities.

Additional Services

TICKETS

For all ticketed events at The SandPit Theatre, tickets must be supplied through the Box Office. A £50.00 administration fee will be added for box office support. Customers will pay a 0.95p booking fee per ticket on top of the ticket price. We retain a minimum of 2 house seats (for stewards) for all performances. Additional 8 Wheelchair Accessible spaces are available in row AA. For select performances, a maximum of 22 additional seats can be added to AA (Total 266).

MARKETING AND PUBLICITY

The SandPit Theatre offers a range of marketing options which can be tailored to your event.
All events receive FREE website inclusion.*

Our standard package £250
Inclusion in Featured Website Banner, One targeted email to mailing list, 2 x Inclusion in Monthly E-Newsletter, 3 x Social Media posts, Facebook Event created, 2 x A3 posters in the front window, 150 x A5 flyers in Foyer/Bar holders.

**Events can be hidden from public access if required.*

BAR AND CATERING

The SandPit Theatre has a fully licensed bar which will be open directly before your event and during the interval**. Arrangements can be made for the Bar to open at the end of your event. This will be charged at £16.50 per hour for each staff member required.

***The SandPit Theatre reserves the right to not open the bar for events with attendance under 100 persons. Notice will be given to hires where this may be the case.*

LICENCING AND MUSIC

All variety performances containing music will be subject to PRS PPL performances costs of 2%.
Performances of musicals and plays must obtain the rights from their holders.
All events will be subject to a PRS fee for Front of House pre show and interval music.
Hires must adhere to the restrictions and performance rights outlined in their individual agreements.



Addams Family The Musical - Limitless Academy of Performing Arts 2022



Hansel and Gretel The Pantomime - The SandPit Theatre 2022



Urinetown the Musical - Brilliant Theatre Arts 2023

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Rate Card

TECHNICAL DESIGN	
Price based on technical requirement and setup time.	
Lighting Design	£25 - £250
Audio/Visual Design	£10 - £100
AUDIO/VISUAL EQUIPMENT	
HandHeld Microphones (Wireless)	£20.00
Headset Microphones (Wireless)	£35.00
Headset Microphones (Wireless) - Set of 12	£300.00
Projector	£50.00
Band Microphones	Price On Request
Grand Piano	Price On Request
LIGHTING & FX	
Haze	£10.00
Mirror Ball	£10.00
Follow Spot - With Operator	Price On Request
Follow Spot - No Operator	£15.00
Additional Stage/Floor LED Pars	£10.00
Fog + Fluid	£15.00
Low Fog + Fluid	Price On Request
Geyser + Fluid	Price On Request
Confetti Drop	Price On Request
DECKING & STAGING	
LiteDeck Staging	Price On Request

The SandPit Theatre team strive to assist with all levels of technical requirements from large scenic builds and designs to the simplest of shows. Additional equipment can be hired in from our list of external suppliers if needed. Pricing will be calculated for each hire after an initial production meeting.

THE SANDPIT THEATRE

@SandPitTheatre